

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
BRISTOL INTERNATIONAL AIRPORT CONSULTATIVE COMMITTEE
HELD IN THE BRISTOL ROOM AT BRISTOL INTERNATIONAL AIRPORT,
ON WEDNESDAY, 23 JULY 2008 AT 2.30 PM**

Present:

Peter Lacey	Chairman
Paul Kehoe	Chief Executive, Bristol International Airport
Alec Ewens	GWE Business West
John Lennon	CBI
Pat Murphy	GTMC and ABTA
Peter Taplin	SW Region and Bristol TUC
Councillor Sean Beynon	Bristol City Council
Councillor Peter Edwards	Bath & North East Somerset Council
Councillor Jill Iles	North Somerset Council
Councillor Roz Willis	Weston-super-Mare Town Council
Councillor Shirley Pope	Backwell Parish Council
Councillor Ian Bell	Chew Valley Cluster of Parishes
Councillor Hilary Burn	Cleeve Parish Council
Councillor Gill Patch	Winford Parish Council
Councillor Deborah Yamanaka	Wrighton Parish Council
Councillor Jane Bollen	Yatton Parish Council

Also in attendance:

Alan Davies, Director of Environment and Planning, Bristol International Airport
Jacqui Mills, People and Culture Manager, Bristol International Airport
Mike Littleton, Community Liaison Manager, Bristol International Airport
Inspector Dave Stokes, Avon and Somerset Constabulary.
Karuna Tharmananthar, Assistant Director, Development and Environment,
North Somerset Council.
Councillor Mike Popham, Bristol City Council
Margaret Thornton, Secretary

1046. TOUR OF THE TERMINAL BUILDING

The Chairman extended his thanks to Jacqui Mills and Mike Littleton for escorting Members on a tour of the Terminal Building prior to the meeting.

Mr. Taplin explained that he had been somewhat surprised to find the entrance doors to the Terminal Building locked in the open position allowing the cooled air to escape which could not be considered an economic use of air conditioning.

Councillor Willis commented on the very pleasant ambiance of the new catering facilities airside.

Mr. Ewens advised that Business West had changed its name to GWE Business West.

1047. ELECTION OF CHAIRMAN

NOTED - that, in accordance with the Committee's Constitution, Mr. Peter Lacey has been elected as independent Chairman of the Consultative Committee for the three year period 2007 to 2010.

1048. MEMBERSHIP OF THE COMMITTEE 2008/2009

RESOLVED - that the membership of the Consultative Committee be noted.

1049. NEW MEMBER

The Chairman welcomed Councillor Sean Beynon, Bristol City Council, to the meeting.

1050. ELECTION OF VICE-CHAIRMAN FOR 2008/2009

It was moved by Councillor Edwards, and seconded by Mr. Lennon, that Mr. Ewens be elected Vice-Chairman of the Consultative Committee for 2008/2009.

RESOLVED - that Mr. Ewens be elected Vice-Chairman of the Consultative Committee for 2008/2009.

1051. APPOINTMENT OF SECRETARY FOR 2008/2009

The Chairman extended his appreciation to Mrs. Thornton for her work as Secretary to the Committee.

RESOLVED - that Margaret Thornton be appointed Secretary to the Consultative Committee for 2008/2009.

1052. CONSTITUTION

Members received a copy of the Consultative Committee's Constitution, a copy of which is inserted in the Minute Book, for their information.

RESOLVED - that the Consultative Committee's constitution be noted.

1053. DATES AND TIME OF MEETINGS FOR 2008/2009

The Chairman sought Members' approval to the suggested dates and time of meetings of the Committee for 2008/2009, which followed established practice, and was in accordance with the Committee's Constitution.

RESOLVED - that meetings of the Consultative Committee be held at 2.30 pm in the Bristol Room at Bristol International Airport, on the under mentioned dates during 2008/2009 -

Wednesday, 22 October 2008

Wednesday, 21 January 2009

Wednesday, 29 April 2009

Wednesday, 29 July 2009 - AGM

1054. MR. PAUL KEHOE, CHIEF EXECUTIVE, BRISTOL INTERNATIONAL AIRPORT

Paul Kehoe explained that it was with great sadness that he would shortly be leaving Bristol International Airport to become Chief Executive of Birmingham Airport.

No date had been set for his departure and as yet his successor had not been announced.

Over the past twelve months the Airport had matured and there was a new confidence in its Management Team. This new confidence would help to build the Airport into the airport the region deserved.

The business was in good shape and the Consultative Committee had added to the process.

He was very sad to be leaving at this exciting time.

He advised that the Ontario Teachers Pension Investment Board had recently purchased shares in both Birmingham and Bristol Airports.

Mr. Lennon enquired whether the changes in investment partners would affect the investment levels in Bristol Airport for the future.

Paul Kehoe indicated that future investment in the Airport would depend on the prevailing economic climate in a rapidly changing world but he had no reason to think that levels would be affected with the introduction of a new shareholder. Investment in the development of the Airport was a long term commitment and the shareholders operated to long term horizons. The planning application to develop the Airport would be submitted in the autumn of this year. There was a Board Meeting scheduled for next week when shareholders would be asked to endorse progress to date in pursuing the development of the Airport. He did not envisage any significant changes at this stage. It was important to the long term wellbeing of the Airport to develop a business which the shareholders wanted to invest in.

Mr. Taplin pointed out that the success of the Airport was due to the contribution of all employees not just senior management and he suggested that their input should also be recognised.

Paul Kehoe explained that he was making a series of presentations to all members of staff. He acknowledged that without them there would be no business. He wanted the staff to share in the success of the Airport and he had therefore started a process which would reward employees as the Airport prospered.

Mr. Ewens referred to the success of the Airport, in partnership with the local business community, in securing Lufthansa.

1055. MINUTES - 23RD APRIL 2008

The Minutes of the meeting of the Airport Consultative Committee held on 23rd April 2008, copies of which had been previously circulated, were submitted for approval and adoption.

With reference to Minute No. 1031 - 2007 Operations Monitoring Report - Employment - Councillor Burn thanked Alan Davies for updating the report to include full time equivalent posts.

RESOLVED - that the Minutes of the meeting held on 23rd April 2008 be confirmed as a correct record and signed by the Chairman.

1056. WRITTEN QUESTIONS TO THE AIRPORT MANAGEMENT AND THE REPLIES THERETO

(a) Questions from Councillor Peter Edwards

The Committee received a schedule of questions to Airport Management submitted by Councillor Peter Edwards, and the replies thereto, a copy of which is inserted in the Minute Book.

Councillor Burn enquired when it was anticipated that Tracker would now come online.

Mike Littleton in response explained that the heads of agreement had been signed this week and the contract for the installation of the Tracker was scheduled to be signed next week. There would then be a two week lead in period before the contractors started work. A demonstration of the system would be made to Members at the next meeting of the Consultative Committee.

The Chairman welcomed the fact that agreement had now been reached and that the installation of the Tracker would proceed in the near future.

Councillor Edwards thanked the Airport Management for their detailed answers to his questions. He also welcomed the progress made towards securing the installation of the Tracker which would enable Members to give more authoritative responses to enquiries/complaints from local residents.

Councillor Burn indicated that she wished to raise the issue of night flights over the Spring Bank Holiday weekend but would do so under the Noise Management report later on the agenda.

RESOLVED that Councillor Edwards' questions and the replies thereto be noted.

1057. MASTER PLAN - PLANNING APPLICATION UPDATE

Paul Kehoe advised that the Airport was still on track to submit its planning application in the autumn. A note of the proposals would be brought forward shortly. Bristol City and North Somerset Councils were preparing a new detailed traffic model for the sub region and it had been hoped to include data from the model in the application. However there had been a delay in obtaining data from the model and the application was proceeding on the basis of traffic information currently available. If, when the output from the new model became available, there were variations the application would be updated accordingly.

Alan Davies explained that -

- (a) the results of the model had been expected at the end of April. However in the absence of this information the application was being progressed on the basis of information available to date. Any changes would be assimilated into the application prior to its submission.
- (b) the Secretary of State's proposed modifications to the Regional Spatial Strategy had been published recently for consultation and due consideration would need to be given to the proposals in this document in finalising the planning application.
- (c) it was anticipated that consultation would take place on the proposals in the autumn and it would be submitted to North Somerset Council by the end of the year.

Councillor Edwards pointed out that the modifications to the Spatial Strategy proposed lifting restrictions on the Green Belt around the Airport .

Alan Davies confirmed that the Secretary of State's proposed modifications to the Regional Spatial Strategy did include proposals for the Green Belt at the Airport, but these had only been published that week and the Airport was still reviewing the implications.

Councillor Burn asked whether the Airport would be reviewing its transport movements and transport figures in the planning application.

Alan Davies, in response, confirmed this to be the case.

RESOLVED - that the information be noted.

1058. CHIEF EXECUTIVE'S REPORT

(a) Capital Projects and Sustainability - Update

Paul Kehoe advised Members that the Airport had completed or was pursuing a number of capital projects namely -

- (a) the replacement of the entrance doors on the Terminal Building at an estimated cost of £80,000. As had been previously mentioned the design of the existing doors was not satisfactory in that they frequently had to be locked in the open position losing heat from the building in winter and cool air in summer which was not economic.
- (b) the number of security search cones had been increased and capacity had been built in for a further two cones to be provided as and when the need arose. The new security area would not be officially handed over until the 28th July 2008 but the additional cones were already in use. The time taken to pass through security had reduced to approximately eight minutes which was well below the service standard of 15 minutes. The one bag rule would be lifted in August. £40,000 had also been invested in new x-ray technology.
- (c) a new service was being introduced from 5th August 2008 whereby passengers could purchase a Fly Thru Ticket which would enable them to fast track through security.
- (d) the new catering facilities airside had been completed which included a full table service restaurant, champagne bar and improvements to existing facilities. It was also proposed to provide a Soho Bar landside. The cost of these improvements was £7.5m.
- (e) the parking bays in the North Side Car Park were being remarked and the access roads were being strengthened and remodelled to accommodate the additional traffic and new bendi-buses.
- (f) drainage works were being undertaken to the South Side Car Park.
- (g) plans were being drawn up to relocate the fire station to the site nominated in the Master Plan, at an estimated cost of £4m, for operational reasons and to improve safety.

Councillor Burn enquired whether the relocation of the fire station would be the subject of a full planning application.

Paul Kehoe in response explained that the relocation of the fire station was being undertaken for safety reasons and this development would not increase capacity at the Airport. The development would therefore be progressed under GPDO.

- (h) in May the proposed walkway had been referred to North Somerset Council's South Area Planning Committee. The Committee had overturned the recommendation of Officers with regard to the environmental impact assessment and had taken the decision that the walkway did not constitute permitted development. The matter had subsequently been referred to the Government Office for the South West. GOSW had given the opinion that the recommendation of the Officers at North Somerset Council was correct and the walkway was not an EIA development. Discussions were being pursued with the Council with regard to the proposed walkway development. He stressed that, for the avoidance of doubt, the development of the walkway and the expansion of Ryanair's operations at the Airport were not co-dependent. A letter had been received from Ryanair confirming that their delivery of additional growth in their operations was not conditional upon the building of the walkway or indeed any other infrastructure at the Airport.

Councillor Burn indicated that it was believed that the proposed walkway was creating extra capacity at the Airport and for this reason a number of organisations, including the CPRE, Friends of the Earth, and local Parish Councils, were asking for the submission of a full planning application. She advised that these organisations would be going back to GOSW because the Secretary of State had not provided detailed reasons for her decision.

Several members pointed out that not all local parish councils were opposed to the development.

Councillor Burn clarified that her comments related to the Airport Parish Councils Association not necessarily individual parish councils.

In response to a question from Councillor Bell, Paul Kehoe explained that the next step was to agree an action plan with North Somerset Council. Essentially the Airport was looking at ways of maintaining its service standards. It was the Airport's intention to work with people in North Somerset having regard to both their needs and the needs of the Airport.

He stressed that the proposed walkway was purely an operational facility and not creating extra capacity. The Government Office for the South West had advised the Airport on what it could do in this matter. However the Airport wished to work with the democratically elected team at North Somerset Council in this matter not seek to force the development through.

Karuna Tharmananthar clarified that the Government Office for the South West had confirmed that the environmental screening opinion decision by North Somerset Council Officers was correct. North Somerset Council had taken the decision that this development required the submission of a full planning application and the Airport was working on that decision. Officers of the Council would be happy to engage with the Airport in a pre-planning debate.

Paul Kehoe indicated that he was looking forward to a fruitful dialogue with North Somerset Council in this matter.

Mr. Ewens pointed out that it was his understanding that North Somerset Council considered the Airport to be of little economic value.

Councillor Yamanaka explained that North Somerset Council, in considering the Master Plan, had asked for more information on the economic benefits of the proposals. No reply had been received from the Airport.

Paul Kehoe indicated that he was aware of the content of the report commissioned by the Airport. The Consultants had interviewed a number of local parish councils and residents about the value of the Airport to the area. It had to be remembered that 44% of employees at the Airport and 500,000 passengers who used the Airport lived in North Somerset.

RESOLVED - that the information be noted.

(b) New Routes for 2008

Paul Kehoe informed Members that new routes for 2008/9 included Szczecin, Marrakech, Olbia, Split, Biarritz, Gdansk, Frankfurt, Oslo and Toronto. Regrettably the first flight to Toronto had been delayed for 15 hours. However the service had now settled down and was operating to time.

RESOLVED - that the information be noted.

1059. PEOPLE UPDATE

Jacqui Mills tabled a schedule of current vacancies at the Airport together with a booklet identifying career opportunities and advised Members that -

- (a) in future, she would be submitting a quarterly update on employment opportunities at the Airport.
- (b) the schedule of current vacancies published on the website included vacancies not only with the Airport but also the Airport's partners.
- (c) OCS had recently recruited 28 staff for their operations at the Airport, of which 26 had been recruited externally. The General Manager for OCS at the Airport was Sue Watson, who had previously been employed by First Choice and had been the Airlines representative on the Consultative Committee.
- (d) the Airport was working with the Job Centre and Connexions to attract young people into careers in all areas at the Airport. Contact had already been made with schools in Bristol and North Somerset and contact would be made with schools in BANES and South Gloucestershire in September.

- (e) the Airport, like other businesses in the area, was facing stiff competition in recruiting employees from the Cabot Circus Shopping Centre.

In response to a question from Mr. Taplin, Jacqui Mills confirmed that details on job vacancies on the Airport's website included job descriptions, salaries and reference to the Bristol Flyer service as a means of getting to and from the Airport.

Mr. Lennon indicated that the CBI welcomed this initiative and congratulated the Airport in taking it forward.

Karuna Tharmananthar referred to the regeneration challenges facing South Bristol and Weston-super-Mare and the need to help older people to get back into work. He said North Somerset Council would welcome the opportunity to work with the Airport to assist people back into work.

Jacqui Mills explained that the Airport was promoting a 'People at Work' week in September and undertook to discuss the potential for assisting people back into work with Karuna after the meeting.

Councillor Yamanaka suggested that reference should also be made on the website to the availability of Bus Service 121 as a means of getting to and from the Airport.

RESOLVED - that the information be noted.

1060. STATISTICS

(a) Passenger

The Committee received a report, a copy of which is inserted in the Minute Book, setting out comparable passenger statistics for the six month period 1st January to 30th June 2007 and 2008.

Paul Kehoe advised that the number of passengers for the first six months of the year was 2.995 million, up 12% on the comparable period last year. The scheduled domestic market was still continuing to decline as was the charter market. The scheduled international market was however showing a healthy growth.

RESOLVED - that the passenger statistics be noted.

(b) Aircraft Movements

The Committee considered a report, a copy of which is inserted in the Minute Book, setting out comparable aircraft movements for the six month period 1st January to 30th June 2007 and 2008.

Paul Kehoe advised that the total number of aircraft movements for the first six months of the year was up 3.39%. The increase in the number of mail movements resulted from the full return of these flights to the Airport following the resurfacing of the runway in the winter/spring of 2006/2007.

Alan Davies pointed out that for the rolling 12 month period to the end of June 2008 aircraft movements were down 3%.

RESOLVED - that the aircraft movements be noted.

1061. POLICING AT THE AIRPORT

Jacqui Mills explained that Inspector Stokes had been called away from the meeting to attend an incident in the Terminal Building. She advised that during the last quarter the Airport, in partnership with the Police, had mounted a campaign against excessive drinking.

Paul Kehoe advised Members that the Government was currently conducting a review of security at airports including the future funding of policing. If the total cost of policing was passed onto airports this would impact on the profitability of Bristol International Airport. The Airport was therefore consulting with the Avon and Somerset Constabulary in this matter.

RESOLVED - that the information be noted.

1062. NOISE MANAGEMENT

The Committee received a report, a copy of which is inserted in the Minute Book, identifying the number of complaints relating to noise received on a monthly basis for the period 1st January to 30th June 2008; the number of aircraft movements during the same period; the reasons for the complaints; and the locations the complaints had emanated from.

Councillor Burn explained that she had received a significant number of complaints regarding the increased number of night flights over the Spring Bank Holiday weekend and listed the frequency of some of the flights. She said that Cleve Parish Council had written to the Airport asking for steps to be taken to avoid a recurrence of this situation in the future but had not yet received a reply.

Paul Kehoe indicated that he could not give such an undertaking.

Councillor Burn suggested that the Airport could enter into an agreement to restricting night flying.

Paul Kehoe explained that he was not prepared to change the night quota count. The increased number of night flights over the Spring Bank Holiday was not of the Airport's making. Problems at Cardiff Airport has resulted in a

number of charter flights being delayed into Bristol Airport to pick up passengers attending the Heineken Cup match. Bristol International Airport was a licensed public airport and as such could not refuse to take incoming flights.

Mike Littleton advised that the Airport had received three complaints on the Noise Management line regarding the flights associated with the Heineken Cup. He confirmed that a reply had been sent to Cleve Parish Council and undertook to forward a copy to Councillor Burn.

Councillor Burn suggested that many residents were not reporting noise complaints to the Airport. She explained that she had received complaints about noise not only from residents of Cleve but also residents of Dundry. She had also received a petition with 200 signatures about noise raised by a Mr. Allen of Stockwood.

Paul Kehoe advised that -

- (a) all noise complaints reported to the Airport were acted upon.
- (b) he had met with the MP for Bristol East and Mr. Allen regarding his complaints about noise.
- (c) there were more people living closer to the Airport who were affected by noise and the Airport was seeking to improve the situation for these people.
- (d) the Airport sought to work for the majority of people in the area although there was little else he could do to alleviate noise. The Airport already had a night movement restriction. The problems which arose over the movement of passengers attending the Heineken Cup match did not happen on a regular basis.

Councillor Burn suggested that the Airport should impose a night movement restriction for the benefit of local residents.

The Chairman stressed the importance of people making their complaints regarding noise through the proper channels.

Councillor Willis pointed out that she frequently received noise complaints from residents of Weston-super-Mare and she sought to progress them through the proper channels. A number of complaints she received resulted from the movement of the flight path over Weston-super-Mare as a result of the airspace changes which came into effect in 2006. She was concerned that complaints about noise were taken in the right context. Not all Parish Councils were making these comments.

Councillor Yamanaka suggested that it was not helpful to talk about averages. People living close to the Airport or under the flight path suffered the greatest

noise. On occasions like the Spring Bank Holiday weekend they had to put up with the additional noise. As the Airport expanded there was a greater likelihood of this type of incident happening more frequently. She suggested that the question of restrictions on night flights should be addressed when the planning application for the development of the Airport was submitted. She said local people were bound to be annoyed if they were woken up several times a night for three nights in a row.

Paul Kehoe stressed that the Airport was operating within the noise regime imposed by the local authority in connection with the development of the existing Terminal Building. The delays to the aircraft coming into Bristol Airport that weekend were not of the Airport's making. He acknowledged that people living in close proximity to the Airport had suffered as a result of these delays.

Karuna Tharmananthar referred to the Minutes of the last meeting and enquired whether the review of the noise complaints process on the website had been instigated.

Mike Littleton confirmed that the noise complaints procedure had been given more prominence on the website and accessibility simplified. He was also reviewing the spreadsheet.

RESOLVED - that the report be noted.

1063. CUSTOMER SERVICES REPORT

The Committee received a report, a copy of which is inserted in the Minute Book, identifying customer feedback and complaints on services provided by the airport for the period 1st April to 30th June 2008.

Jacqui Mills advised that -

- (a) the number of complaints received during the last quarter as a result of the introduction of a charge for the use of trolleys had reduced.
- (b) the complaints from PRMs in May had occurred during the last week of the former contract when there had been a number of special flights for people with reduced mobility leaving the Airport resulting in a significant increase in pressure on the service. OCS had now taken over the provision of these services at the Airport. Sue Watson the General Manager of OCS was working closely with Councillor Willis in this matter.

Mr. Taplin pointed out that under the EC Regulation the airlines were responsible for the cost of services for people with reduced mobility.

Jacqui Mills confirmed that the Airport was working with the airlines in the

provision of services for people with reduced mobility and the airlines were aware of their responsibilities with regard to the cost of this service.

Paul Kehoe explained that the service was working well although some people were trying to abuse the system. Passengers requiring a dedicated service should give 48 hours notice and resources were then allocated on the basis of the bookings received. This did not preclude people with reduced mobility arriving at the Airport without giving advance notice and in these circumstances OCS did its best to assist them.

The Chairman indicated that the Committee would wish to be apprised of any changes.

RESOLVED - that the report be noted.

1064. CHARITABLE AND COMMUNITY PROJECTS AND TRUST FUND DONATIONS

The Committee received a report, a copy of which is inserted in the Minute Book, advising of charitable and community projects and trust fund donations for the period April to June 2008.

Jacqui Mills tabled a leaflet publicising the 'walk to cure diabetes' in aid of the Juvenile Diabetes Research Foundation to be held on Sunday 7th September 2008 and invited Members to join Paul Kehoe and other members of staff on the walk.

She then outlined the contents of the report drawing specific attention to the Wedmore Green Initiative. Children of Wedmore had been asked to design a 'bag for life' and she displayed the winning designs.

Councillor Willis explained that she worked with a domestic abuse charity. Each year the Charity organised a coach trip with the aid of sponsorship for the victims of abuse and their children. Unfortunately this year the sponsors had pulled out at the last minute and it had been thought that the trip would have to be cancelled. She had approached the Airport who had very kindly agreed to fund the whole trip. On behalf of the victims she thanked the Airport for their support.

Jacqui Mills advised that the Airport in partnership with the Police were introducing an initiative to give away wristbands for children. The wristbands would be given to families free of charge. Parents could write the name of the child on the inside of the wrist band and if they were separated from their parents in the Airport the Police and Airport staff could identify them and broadcast for the parents. Bristol Airport was the first in the UK to promote this initiative. Although the wrist bands were free parents could, if they so wished, make a contribution to the Wallace and Gromit Appeal Fund.

Mr. Taplin congratulated Jacqui Mills and the Airport on its work for charity and suggested that the Airport should do more to publicise this work.. He enquired of the assistance being afforded to the elderly people in Withywood.

Jacqui Mills explained that the Airport had provided equipment for an indoor bowls club for the elderly of Withywood and funded a lunch at Christmas.

Karuna Tharmananthar agreed with Mr. Taplin that the Airport should do more to publicise its work in this area. He suggested that the Airport give consideration to developing a programme of schemes around carbon reduction. Such a programme may, in turn, attract funding and contributions from other sources.

Jacqui Mills undertook to investigate this possibility.

Alan Davies indicated that the Airport was pursuing a number of schemes with carbon reduction in mind including the erection of a wind turbine and the use of woodchips from a local renewable source to fuel the boilers.

RESOLVED - that the report be noted.

1065. IMPLEMENTATION OF THE EC REGULATION RELATING TO ACCESS TO AIR TRAVEL FOR PEOPLE WITH REDUCED MOBILITY WORKING PARTY

Jacqui Mills indicated that she had nothing further to add to the update given under the Customer Services Report earlier on the agenda.

RESOLVED - that the information be noted.

1066. MINUTES - ENVIRONMENTAL EFFECTS WORKING PARTY

The Committee received the Minutes of the last meeting of the Environmental Effects Working Party held on 2nd July 2008, a copy of which is inserted in the Minute Book.

In response to a Member's question Alan Davies explained that the 55dB(A) contour included Felton, Winford, part of Cleeve and part of Congresbury. A copy of the noise map showing the contour could be viewed on the Defra website. It was understood that the guidance on the preparation of the noise action plans would be published in the autumn for consultation.

Councillor Burn enquired whether the action plan would be submitted to the Consultative Committee and whether it would take account of gradual descent.

Alan Davies explained that there would be a consultation process but the requirements of that process would not be known until the guidance was published.

The Secretary advised that the Department for Transport's representative at the Annual Meeting of UK Airport Consultative Committees had indicated that there was an expectation by the Department that local airport consultative committees would be involved in the consultation process.

RESOLVED - that the Minutes of the Environmental Effects Working Party held on 2nd July 2008 be noted.

**1067. ITEMS OF GENERAL INTEREST
UK AIRPORT CONSULTATIVE COMMITTEES' ANNUAL MEETING -
HEATHROW AIRPORT - 11TH AND 12TH JUNE 2008**

The Committee received a report, a copy of which is inserted in the Minute Book, summarising the key issues discussed at the Annual Meeting of UK Airport Consultative Committees held on 11th and 12th June 2008 and hosted by Heathrow Airport.

RESOLVED - that the report be noted.

1068. DATE OF NEXT MEETING

The Chairman advised Members that the next meeting would be held at 2.30 pm on Wednesday, 22nd October 2008.

There being no further business the meeting was declared closed.